

**THE TOWNSHIP OF MAXATAWNY
BOARD OF SUPERVISORS MEETING
MAY 11, 2026**

MINUTES

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Chairman John Deplanque called the meeting to order at 6:30PM with the Pledge of Allegiance. Members present: Marcus Simonetti and Steve Wilson. Professionals present: Township Engineer, Jim McCarthy; Township Solicitor, Chris Muvdi; Code Enforcement Officer, Chris Paff; Township Secretary/Treasurer, Jerilyn Wehr

ANNOUNCEMENTS:

1. Wehr announce that the Board held executive sessions on April 28th from 3-3:30pm, May 7th from 6-6:30pm and again this evening from 6pm until 6:30pm to discuss personnel

PUBLIC COMMENT: (AGENDA ITEMS ONLY)-Public comment on agenda items will take place at the agenda item after discussion is completed by the Board

APPROVAL OF THE MINUTES:

1. Motion to approve the minutes of the April 13, 2026 Board of Supervisors Meeting
 - a. Motion made by Simonetti and seconded by Wilson to approve the minutes of the April 13, 2026 Board of Supervisors meeting. Motion passed (3-0)

REPORTS:

1. State Police Report
 - a. The Police report was presented. There were 107 calls in April
2. Kutztown Library – nothing at this time
3. Volunteer Fire Department/Ambulance
 - a. Kutztown Fire Co tax funds request
 - Motion made by simonetti and seconded by Wilson to approve the funds release of \$300,000.00 to Kutztown Fire Co. Motion passed (3-0)
 - b. Kutztown, Topton and Lyons Fire Companies presented information regarding upgrading radios. This is not mandatory, but would be beneficial due to the age of the existing radios and the discounted pricing that the County is offering on new models. Orders would need to be submitted by the end of year and payment could be deferred for 1 year if loaned through the County. Additional updates will be provided as more info is received
4. Historic Commission – nothing at this time
5. Municipal Authority – nothing at this time
6. Roadcrew
 - a. Wessner presented the monthly report
7. Code Enforcement – Chris Paff
 - a. Paff presented his report
8. Secretary/Treasurer – Jerilyn Wehr
 - a. Meeting room upgrades
 - Wehr informed the Board that she did not receive any feedback from residents regarding the upgrades at this time. No further discussion held

9. Motion made by Simonetti and seconded by Wilson to approve the reports as presented. Motion passed (3-0).

PLANS TO REVIEW:

1. ALDI Inc – Subdivision plan
 - a. Erich Schock and Matt Mazzella presented the subdivision plan
 - b. Waiver #6 from the letter dated April 16th was discussed
 - c. Motion made by Simonetti and seconded by Wilson to approve waiver #6 from the April 16th letter. Motion passed (3-0)
 - d. Motion made by Simonetti and seconded by Wilson to approve the subdivision plan. Motion passed (3-0)

OLD BUSINESS:

1. Leck Waste Services – update on modification application with DEP
 - a. No one was in attendance from Leck. Per communication from Tony Wright, Paff stated that they are questioning the need for a variance. Determination letter was sent. Land Development plans are required in order to make further determinations
2. Discussion on Cherrington property
 - a. Solicitor Muvdi had no update

NEW BUSINESS:

1. Extension expiration – Maxatawny Industrial
 - a. Motion made by Simonetti and seconded by Wilson to approve the extension to November 30, 2026. Motion passed (3-0)
2. Extension expiration – ALDI Inc
 - a. Motion made by Simonetti and seconded by Wilson to approve the 90-day extension. Motion passed (3-0)
3. Zoning Application review- Siegel Distributing
 - a. Gene Orlando and Rob Hain presented the plan. Siegel Distributing is looking to expand and purchased a lot next to their existing property. They would like to build a 10,000 square foot storage building on the lot. A Use variance, as well as other dimensional variances are being requested
 - b. The Board made no recommendation regarding the application
4. Zoning Application review – Rockland Builders/17 Pershing
 - a. Paff stated that the project includes covering an existing patio that is too close to the property line with the neighboring parcel owned by the same person
 - b. Motion made by Simonetti and seconded by Wilson to recommend approval of the requested variances for the application. Motion passed (3-0)
5. Motion to accept resignation of Chirs Paff
 - a. Motion made by Simonetti and seconded by Wilson to accept the resignation of Paff. Motion passed (3-0)
 - b. Multiple residents and the Supervisors thanked Paff for his years of service to the Township
6. Motion to appoint McCarthy Engineering Associates as Zoning Officer and Flood Plain Administrator
 - a. Motion made by Simonetti and seconded by Wilson to appoint McCarthy Engineering Associates as Zoning Officer and Flood Plain Administrator. Motion passed (3-0)

7. Motion to appoint Robert Hauck and Tricia Werssner as assistant Zoning Officers
 - a. Motion made by Simonetti and seconded by Wilson to appoint Robert Hauck and Tricia Wessner as assistant Zoning Officers. Motion passed (3-0)
8. Motion to appoint Kraft Municipal Group as Code Enforcement Officer and Building Code Official
 - a. Motion made by Simonetti and seconded by Wilson to appoint Kraft Municipal Group as Code Enforcement Officer and Building Code Official. Motion passed (3-0)
9. Motion to appoint Jeff Warmkessel as Sewage Enforcement Officer
 - a. Motion made by Simonetti and seconded by Wilson to appoint Jeff Warmkessel as Sewage Enforcement Officer. Motion passed (3-0)
10. Motion to appoint Jerome Skrincosky as Township Consultant
 - a. Motion made by Simonetti and seconded by Wilson to appoint Jerome Skrincosky as Township Consultant. Motion passed (3-0)
11. Discussion on recruitment proposal by Lafayette Meyner Center
 - a. Motion to accept proposal by Lafayette Meyner Center. Motion passed (3-0)
12. Motion to terminate agreement with Lyons Borough providing Zoning/Code Enforcement services
 - a. Motion made by Wilson and seconded by Simonetti to terminate Lyons Borough agreement. Motion passed (3-0)
13. Motion to approve Comcast Franchise agreement
 - a. Wehr stated that Comcast is looking to provide service to areas of the Township that are currently not serviced by Service Electric. Solicitor Muvdi reviewed the agreement
 - b. Motion made by Simonetti and seconded by Wilson to approve the agreement with the 5% fee to the Township. Motion passed (3-0)
14. Motion to authorize draft Ordinance 2026-02 – Agricultural fences to be provide to Berks County Planning Commission for review
 - a. Motion made by Simonetti and seconded by Wilson to authorize Solicitor Muvdi to release draft Ordinance 2026-02 to the BCPC for review. Motion passed (3-0)
15. Motion to authorize distribution of Planning Commission letter regarding the PA Housing Action Plan
 - a. Planning Commission member Dave Sobotka provided an overview of his letter to the Board
 - b. The Board asked Sobotka to prepare a draft to be sent to our State Rep
16. Discussion on placement of pet waste stations at Bowers Park
 - a. Wilson stated that he spoke to a resident at the Bowers Park who suggested pet waste stations. Wilson found someone willing to pay for the units. Roadcrew would need to install
 - b. Motion made by Simonetti and seconded by Wilson to purchase the units. Motion passed (3-0)

PROFESSIONAL SERVICES:

1. Solicitor – Christopher Muvdi – nothing at this time
2. Engineer – Jim McCarthy
 - a. McCarthys report was presented
 - b. The LSA grant application for S Kemp Road should be awarded in September
 - c. Deer Run Road bidding will open tomorrow for review at the June meeting

PUBLIC COMMENT (non-agenda items)

1. Resident Marty Yourkavitch presented a document to the Board to clarify that an anonymous letter that was sent to them back in 2025 was not written by him

FINANCIAL MATTERS:

1. Motion was made by Simonetti and seconded by Wilson to approve the bills as presented. Motion passed (3-0).
2. Motion was made by Simonetti and seconded by Wilson to approve the Treasurer's Report and transfers as presented. Motion passed (3-0)

ADJOURN: Chairman Deplanque adjourned the meeting at 7:47PM

Respectfully submitted,

Jerilyn R. Wehr
Secretary/Treasurer