

**THE TOWNSHIP OF MAXATAWNY
BOARD OF SUPERVISORS MEETING
JULY 13, 2026**

MINUTES

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Chairman John Deplanque called the meeting to order at 6:30PM with the Pledge of Allegiance. Members present: Marcus Simonetti and Steve Wilson. Professionals present: Township Engineer, Jim McCarthy; Township Solicitor, Chris Muvdi (per zoom); Code Township Consultant, Jerome Skrincosky; Township Office Assistant, Tricia Wessner

ANNOUNCEMENTS:

1. Deplanque announced that the Board held an executive session on June 12th from 9:30am until 11:00am to discuss personnel

PUBLIC COMMENT: (AGENDA ITEMS ONLY)-Public comment on agenda items will take place at the agenda item after discussion is completed by the Board

APPROVAL OF THE MINUTES:

1. Motion to approve the minutes of the June 8, 2026 Board of Supervisors Meeting
 - a. Motion made by Simonetti and seconded by Wilson to approve the minutes of the June 8, 2026 Board of Supervisors meeting. Motion passed (3-0)
2. Motion to approve the minutes of the June 29, 2026 Board of Supervisors Meeting
 - a. Motion made by Simonetti and seconded by Wilson to approve the minutes of the June 29, 2026 Board of Supervisors meeting. Motion passed (3-0)

REPORTS:

1. State Police Report
 - a. The Police report was presented. There were 95 calls in June
2. Kutztown Library
 - a. Marsha Olivia invited the Board to attend an open house on August 19th from 6-7:30pm
3. Volunteer Fire Department/Ambulance
 - a. Request of release of tax funds to Topton Ambulance
 - Motion made by Simonetti and seconded by Wilson to release \$120,000.00 to Topton Ambulance. Motion passed (3-0)
4. Historic Commission – nothing at this time
5. Municipal Authority – nothing at this time
6. Roadcrew
 - a. Foreman Roy Wessner was not in attendance. Tricia Wessner presented the monthly report
7. Code Enforcement
 - a. Tricia Wessner presented the monthly report
 - b. Tricia stated that there are 41 properties in cycle 2 that still need to pump their septic tanks
8. Secretary/Treasurer – Jerilyn Wehr – nothing at this time

9. Motion made by Wilson and seconded by Simonetti to approve the reports as presented. Motion passed (3-0).

PLANS TO REVIEW:

1. ALDI Inc – preliminary plan review
 - a. Matt Mazzella presented the subdivision plan
 - b. Requested waivers were discussed
 - c. Motion made by Simonetti and seconded by Wilson to approve the requested waivers. Motion passed (3-0)
 - d. Motion made by Simonetti and seconded by Wilson to give conditional approval of the Preliminary plan per the letters of McCarthy and the Township dated April 13, 2026, as well as the letter from the Fire Marshal. Motion passed (3-0)

OLD BUSINESS:

1. Leck Waste Services – update on modification application with DEP
 - a. Tony Wright provided an update, stating that they have worked out the zoning issues and are waiting on PennDOT to issue the Highway Occupancy Permit before beginning the permitting process with the Township
2. Discussion on Cherrington property
 - a. Solicitor Muvdi had no update at this time
3. Review of Deer Run Road bids
 - a. Discussion tabled to August meeting

NEW BUSINESS:

1. Escrow release request – Mavis Tire
 - a. McCarthy completed the inspection and is good with the release
 - b. Motion made by Simonetti and seconded by Wilson to approve the full release. Motion passed (3-0)
2. Extension expiration – University Park
 - a. Motion made by Simonetti and seconded by Wilson to approve the extension to October 12, 2026. Motion passed (3-0)
3. Special Event – Kutztown Library
 - a. Library rep Marsha Olivia presented the request for a fun run on August 29, 2026
 - b. Motion made by Simonetti and seconded by Wilson to approve the special event and waive the permit fee. Motion passed (3-0)
4. Request of waiver for front facing solar panels – 15146 Kutztown Road
 - a. Motion made by Simonetti and seconded by Wilson to approve the waiver. Motion passed (3-0)
5. Request of waiver for front facing solar panels – 340 Kunkel Road
 - a. Motion made by Simonetti and seconded by Wilson to approve the waiver. Motion passed (3-0)
6. Motion to approve payment for Arrowhead Street dedication
 - a. Motion made by Simonetti and seconded by Wilson to approve the payment. Motion passed (3-0)
7. Motion to adopt 2021 International Property Maintenance Code
 - a. Motion made by Wilson and seconded by Simonetti to adopt the 2021 IPMC. Motion passed (3-0)

8. Motion to appoint Don Westbrook as Township SEO
 - a. Motion made by Simonetti and seconded by Wilson to appoint Westbrook as Township SEO. Motion passed (3-0)
9. Review of draft overlay district
 - a. Skrincosky provided an additional update on the draft and its purpose
 - b. Taxpayer Josh Tucker asked what zoning districts this would be available in
 - c. No action taken at this time but the Board stated that the draft could be received by Township Residents upon email request without completing a right-to-know form
10. Discussion on scheduling of hearing for Ag Fence Ordinance
 - a. Motion made by Simonetti and seconded by Wilson to authorize Solicitor Muvdi to advertise the public Hearing for Monday, August 10, 2026 before the regular monthly meeting. Motion passed (3-0)
11. Motion to authorize Solicitor to submit draft Landscape Ordinance to Berks County Planning Commission
 - a. Motion made by Simonetti and seconded by Wilson to authorize Solicitor Muvdi to send the draft to BCPC. Motion passed (3-0)

PROFESSIONAL SERVICES:

1. Solicitor – Christopher Muvdi – nothing at this time
2. Engineer – Jim McCarthy
 - a. McCarthys report was presented

PUBLIC COMMENT (non-agenda items) – nothing at this time

FINANCIAL MATTERS:

1. Motion was made by Simonetti and seconded by Wilson to approve the bills as presented. Motion passed (3-0).
2. Motion was made by Simonetti and seconded by Wilson to approve the Treasurer's Report and transfers as presented. Motion passed (3-0)

ADJOURN: Chairman Deplanque adjourned the meeting at 7:05PM

Respectfully submitted,

Jerilyn R. Wehr
Secretary/Treasurer