

**THE TOWNSHIP OF MAXATAWNY
BOARD OF SUPERVISORS MEETING
OCTOBER 13, 2025**

MINUTES

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Chairman John Deplanque called the meeting to order at 6:30PM with the Pledge of Allegiance. Members present: Heath Wessner and Marcus Simonetti. Professionals present: Township Engineer, Chris Falencki; Township Solicitor, Chris Muvdi; Code Enforcement Officer, Chris Paff; Secretary/Treasurer, Jerilyn Wehr.

ANNOUNCEMENTS: Wehr announced that an exec session was held from 6pm until 6:30pm this evening to discuss personnel.

PUBLIC COMMENT: (AGENDA ITEMS ONLY) – Public Comment on agenda items will take place at the agenda item after discussion is completed by the Board

APPROVAL OF THE MINUTES:

1. Motion to approve the minutes of the September 8, 2025 Board of Supervisors Meeting
 - a. Motion made by Simonetti and seconded by Wessner to approve the minutes of the September 8, 2025 Board of Supervisors. Motion passed (3-0)

REPORTS:

1. State Police Report
 - a. The Police report was presented. There were 122 calls in September
2. Kutztown Library – nothing at this time
3. Volunteer Fire Department/Ambulance
4. Historic Commission
 - a. Chairman Reynolds was not in attendance, but provided a report to the Supervisors
5. Municipal Authority – nothing at this time
6. Roadcrew – Road Foreman Roy Wessner presented his monthly report
7. Code Enforcement – Chris Paff
 - a. Paff presented his report
 - b. Paff stated that the Codification draft analysis has been received
 - c. Kutztown Mobile Home Park final demo inspection is scheduled for next week
8. Secretary/Treasurer – Jerilyn Wehr
 - a. Meeting room updates
 - Discussion tabled as we are waiting on additional quotes
9. Motion made by Simonetti and seconded by Wessner to approve the reports as presented. Motion passed (3-0)

PLANS TO REVIEW: nothing at this time

OLD BUSINESS:

1. Leck Waste Services – update on modification application with DEP

- a. Paff stated that Leck has submitted a new sketch plan and will be presenting at the next Planning Commission meeting

NEW BUSINESS:

1. Request of waiver – deck at 80 Quarry Road Lot 31
 - a. The Staffieri's presented their request to add a deck with a roof
 - b. Paff stated that the deck would extend into the 25 foot setback
 - c. After lengthy discussion the Board asked the requesters to get written approval from the neighbor and the property owner that they are in agreement with the addition of the deck before considering the waiver
2. Request of waivers – Kutztown University Keystone Hall renovations
 - a. University staff presented the project and the requested waivers
 - b. Motion made by Simonetti and seconded by Wessner to approve the requested waivers. Motion passed (3-0)
3. Discussion on traffic light at Kutztown Road and Schaeffer Lane
 - a. University staff presented their request for updates to the traffic light, stating that the lenses are not bright enough
 - b. There was discussion on the request as well as additional recommendations of how to add additional safety features to the crosswalk area
 - c. The Board authorized Wehr to discuss options with Signal Service
4. Kutztown Rotary Club request to install Peace Pole at Bowers Park
 - a. Motion made by Simonetti and seconded by Wessner to approve placement of the peace pole after provided with a design. Motion passed (3-0)
5. Ratify approval of Lyons Boro grant application
 - a. Motion made by Simonetti and seconded by Wessner to ratify the letter of support for the Lyons grant application. Motion passed (3-0)
6. Discussion on request of drafting an Ordinance prohibiting feeding of feral cats
 - a. There was discussion regarding the problem of feral cats throughout the Township
 - b. Resident Charyn Ayoub stated that there are over 58,000 feral cats in Berks County and recommended requiring neutering of cats
 - c. No action taken at this time
7. Discussion regarding Cherrington property
 - a. Contact has been made with the Attorney for the estate to provide list of violations for the property. Solicitor Muvdi will reach out again for an update
8. Motion to authorize Engineer Falencki to advertise the bid for the sidewalk grant project
 - a. Motion made by Simonetti and seconded by Wessner to approve the advertisement of bidding. Motion passed (3-0)

PROFESSIONAL SERVICES:

1. Solicitor – Chris Muvdi – nothing at this time
2. Engineer – Chris Falencki
 - a. Falencki's report was presented to the Board
 - b. Another inspection of Rutters stormwater showed no issues
 - c. As-built plans were received for East Penn Self Storage
 - d. Florez trucking has not completed any of the remaining required improvements
 - e. The grant application for S. Kemp Road has been submitted

PUBLIC COMMENT (non-agenda items)

1. Resident Merick Boyer suggested that we look into a flashing red light at the Kutztown Road and Schaeffer Lane traffic light

FINANCIAL MATTERS:

1. Motion was made by Simonetti and seconded by Wessner to approve the bills as presented. Motion passed (3-0).
2. Motion was made by Simonetti and seconded by Wessner to approve the Treasurer's Report and transfers as presented. Motion passed (3-0)

ADJOURN: Chairman Deplanque adjourned the meeting at 7:25PM

Respectfully submitted,

Jerilyn R. Wehr
Secretary/Treasurer