

**THE TOWNSHIP OF MAXATAWNY
BOARD OF SUPERVISORS MEETING
APRIL 14, 2025**

MINUTES

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Chairman John Deplanque called the meeting to order at 6:30PM with the Pledge of Allegiance. Members present: Marcus Simonetti and Heath Wessner (by speaker phone). Professionals present: Township Engineer, Chris Falencki; Township Solicitor, Chris Muvdi; Code Enforcement Officer, Chris Paff; Secretary/Treasurer, Jerilyn Wehr.

ANNOUNCEMENTS: Wehr stated that an exec session was held this evening from 6:10pm until 6:30pm to discuss litigation

PUBLIC COMMENT: (AGENDA ITEMS ONLY)-Public comment on agenda items will take place at the agenda item after discussion is completed by the Board

APPROVAL OF THE MINUTES:

1. Motion to approve the minutes of the March 10, 2025 Board of Supervisors Meeting
 - a. Motion made by Simonetti and seconded by Deplanque to approve the minutes of the March 10, 2025 Board of Supervisors meeting. Motion passed (3-0)

REPORTS:

1. State Police Report
 - a. The Police report was presented. There were 105 calls in March
2. Kutztown Library – nothing at this time
3. Volunteer Fire Department/Ambulance – nothing at this time
4. Historic Commission
 - a. Chairman Reynolds stated that they are working with a property owner at 15509 Kutztown Road to photograph the home before demo
 - b. Reynolds also stated that he is working with Kutztown Historical Society to preserve some of the documents the Historic Commission has
5. Municipal Authority
 - a. Chairman Berger was in attendance and stated that there are no updates
6. Roadcrew
 - a. Foreman Roy Wessner provided the monthly report
 - b. Wessner asked the Board if they had any feedback on the report completed by Falencki in 2024 regarding S Kemp Road and redistributed the reports to the Supervisors
 - c. The Board stated that they would review the documents and requested to have the item added as a discussion item for next months meeting
7. Code Enforcement – Chris Paff
 - a. Paff presented his report
 - b. Paff stated that there is a property in the Township that continues to have burning violations and a citation will be issued
8. Secretary/Treasurer – Jerilyn Wehr
 - a. HSI update

- Wehr informed the Board that a quote was received for additional updates to the system
- The Board will review the quote and discuss next meeting
- b. Wehr also announced
 - that the April Planning Commission meeting will be cancelled due to no plans received to review
 - We are still looking for a new member of the Zoning Hearing Board
 - Matthew Lewis was approved by the Lyons Boro Municipal Authority to be the Township Rep for the Maxatawny Township Municipal Authority
 - The sweeper was sold for \$3,400.00 on Municibid
 - We are waiting on a ship date for the playground parts
- 9. Motion made by Simonetti and seconded by Wessner to approve the reports as presented. Motion passed (3-0).

PLANS TO REVIEW:

1. Villas of Maxatawny – waiver request and Final plan review
 - a. Brian Focht and Brian Kobularcik were in attendance for the project
 - b. The letters of Falencki and Paff dated March 19, 2025, as well as the Fire Marshal updated March 20, 2025 were reviewed. Focht stated that they can comply with all outstanding comments
 - c. There was discussion on the road name of Brigham Drive. The County voiced concern on the name due to a Brigham Court in a different municipality 9 miles away. The Planning Commission did not have a problem with keeping the name
 - d. Motion made by Simonetti and seconded by Deplanque to keep Brigham Court as a road name for the project. Motion passed (3-0)
 - e. The waiver request letter dated March 20, 2025 was reviewed
 - f. Motion made by Simonetti and seconded by Deplanque to recommend approval of waivers of 305 and 402.10.C.1 and 310.c.2.b Motion passed (3-0)
 - g. Motion made by Simonetti and seconded by Wessner to give conditional final plan approval based on compliance with the letters of Falencki, Paff and Fire Marshal. Motion passed (3-0)

OLD BUSINESS:

1. Leck Waste Services – update on modification application with DEP
 - a. Tony Wright was not in attendance but provided additional documentation that is currently being reviewed by PennDot and DEP
 - b. Engineer Falencki reviewed the document and stated that it looks like they are requesting to widen both entrances, which will require additional stormwater management

NEW BUSINESS:

1. Special Event – Berks Co. Aero Modelers – May 17th event
2. Special Event – Berks Co. Aero Modelers – July 25th & 26th event
 - a. Paff provided information about both events
 - b. Resident Steve Moyer stated that he lives closest to the event location and has no issues with the events. He added that a neighbor complained in the past but felt the complaint was not justified

- c. Motion by Simonetti and seconded by Wessner to approve both special events and to reduce the fees. Motion passed (3-0).
- 3. Escrow release request – East Penn Self Storage
 - a. Engineer Falencki stated that he completed the inspection and is recommending release of \$310,698.76
 - b. Motion made by Simonetti and seconded by Wessner to approve the release of \$310,698.76. Motion passed (3-0)
- 4. Escrow release request – Florez Trucking
 - a. Falencki stated that they are requesting the remaining funds be released
 - b. Paff stated that there is site work that is not completed. There have also been complaints received, one related to stormwater management and the other related to running refrigerated trucks, which has been investigated, but is unfounded at this time
 - a. There was lengthy discussion on how to proceed with the release request
 - b. Motion made by Simonetti and seconded by Wessner to approve the release of \$47,000.00. Motion passed (3-0)
- 5. Motion to reaffirm approval of Newswanger Annexation & Subdivision
 - a. Motion made by Simonetti and seconded by Wessner to reaffirm the approval. Motion passed (3-0)
- 6. Motion to approve oil bid with Albany and Richmond
 - a. Wehr stated that there were three bids received and low bidder was AMS at \$77,810.00
 - b. Motion made by Simonetti and seconded by Wessner to approve the bid by AMS. Motion passed (3-0)
- 7. Motion to approve updated Joint Comprehensive Plan agreement
 - a. Simonetti stated that this is an updated version of the originally approved document
 - b. Motion made by Simonetti and seconded by Wessner to approve the Joint Comprehensive Plan agreement. Motion passed (3-0)
- 8. Motion to approve Resolution 2025-07 – Joint Comprehensive Plan agreement
 - a. Motion made by Simonetti and seconded by Wessner to approve Resolution 2025-07. Motion passed (3-0)
- 9. Motion to support Municipal Authority grant application
 - a. Motion made by Simonetti and seconded by Wessner to support the grant application. Motion passed (3-0)

PROFESSIONAL SERVICES:

- 1. Solicitor – Christopher Muvdi – nothing at this time
- 2. Engineer – Chris Falencki
 - a. Falencki's report was presented to the Board
 - b. Falencki continues to watch Rutter's stormwater management
 - c. Falencki added that work is to begin today on the roundabout at 222 and Long Lane
 - d. The Arrowhead pipe inspection has been completed
 - e. The road condition report should be completed for review next month

PUBLIC COMMENT (non-agenda items)

- 1. Resident Ken Franke asked when the Deer Run Road project will be completed and also asked about moving the screens in the meeting room

FINANCIAL MATTERS:

1. Motion was made by Simonetti and seconded by Wessner to approve the bills as presented. Motion passed (3-0).
2. Motion was made by Simonetti and seconded by Wessner to approve the Treasurer's Report and transfers as presented. Motion passed (3-0)

ADJOURN: Chairman Deplanque adjourned the meeting at 7:18PM

Respectfully submitted,

Jerilyn R. Wehr
Secretary/Treasurer