

**THE TOWNSHIP OF MAXATAWNY**  
**BOARD OF SUPERVISORS REORGANIZATION MEETING**  
**MONDAY, JANUARY 5, 2026 – 9AM**

---

---

- A. Call the meeting to order & Pledge to the Flag – Vice-Chairman Marcus Simonetti called the meeting to order at 9:00am. Members present: Steve Wilson and John Deplanque (by zoom) Also present: Secretary/Treasurer, Jerilyn Wehr; Code Officer, Chris Paff; Township Roadcrew
- B. Public Comment – pertaining to the Reorganization of the Township – nothing at this time
- C. Motion to accept the resignation of Steve Wilson from the Board of Auditors  
-Motion made by Deplanque and seconded by Wilson to accept the resignation of Steve Wilson from the Board of Auditors. Motion passed (3-0)
- D. Appointment of Chairman and Secretary Pro Tem  
- Motion made by Deplanque and seconded by Wilson to appoint Wehr as Chairman and Secretary Pro Tem
- E. Election of Chairman of the Board of Supervisors  
-Wehr called for a motion for Chairman of the Board of Supervisors  
- Motion was made by Simonetti and seconded by Wilson to appoint John Deplanque as Chairman. Motion passed (3-0)
- F. Election of Vice-Chairman of the Board of Supervisors  
- Wehr called for a motion for Vice-Chairman of the Board of Supervisors  
-Motion made by Deplanque and seconded by Wilson to appoint Marcus Simonetti as Vice-Chairman. Motion passed (3-0)
- G. Consent Agenda items:
  - Motion made by Deplanque and seconded by Wilson to approve items 1-32 under Consent Agenda items. Motion passed (3-0)
    - 1. Motion to appoint Jerilyn Wehr as Secretary/Treasurer
    - 2. Motion to appoint Jerilyn Wehr as the Open Recorders Officer
    - 3. Motion to appoint Jerilyn Wehr as the Recording Officer for the Planning Commission
    - 4. Motion to appoint Roy Wessner as Road Foreman
    - 5. Motion to appoint Casey Miller as Assistant Road Foreman
    - 6. Motion to appoint Chris Paff as the Zoning Officer, Code Enforcement Officer, Sewage Enforcement Officer, and Building Code Official
    - 7. Motion to adopt resolution 2026-01 – Employee Wages
    - 8. Motion to appoint Chris Muvdi with Masano Bradley as Township Solicitor
    - 9. Motion to appoint McCarthy Engineering Associates as the Township Engineer
    - 10. Motion to appoint McCarthy Engineering Associates as Alternate Zoning and Code Enforcement Officer
    - 11. Motion to appoint Kraft Municipal Group as primary Commercial Plan Review and Electrical Inspector, as well as alternate Building Inspectors/BCO, with Barry Isett as secondary
    - 12. Motion to appoint Jeff Warmkessel as Alternate Sewage Enforcement Officer
    - 13. Motion to appoint Robert Hauck and Tricia Wessner as Assistant Property Maintenance Inspectors
    - 14. Motion to approve Resolution 2026-02 – appointment of Long Barrell as auditor

15. Motion to adopt Resolution 2026-03 – Appointment of John Zima as Zoning Hearing Board member – 3-year term
16. Motion to appoint David Sobotka as Planning Commission member – 4-year term
17. Motion to appoint Carl Peterson as Historic Commission member – 5-year term
18. Motion to appoint Jason Fegely, Angelo Corrado and Derek Keim as Building Code Appeals Board members – 1-year term
19. Motion to appoint Muriel Rauch, Sandy Luckenbill, Ethan Boyer, Rudolph Winkler and Tod Fenstermacher as Recreation Committee members – 1-year term
20. Motion to appoint Robert Grim as Vacancy Board Chairman – 1-year term
21. Motion to appoint Norman Adam to fill the vacated seat of Steve Wilson for Auditor
22. Motion to approve Resolution 2026-04 – Appointment of Ronald Rutowski as Deputy Tax Collector
23. Motion to appoint H.A. Berkheimer as the LST and AMT Collector
24. Motion to appoint Berks EIT Bureau as the EIT Tax Collector
25. Motion to appoint Rick Luckenbill as Park Ranger
26. Motion to appoint Josh Young as Emergency Management Coordinator for 2026
27. Motion to appoint M&T Bank and Pennsylvania Local Government Investment Trust (PLGIT) as the Depository for Maxatawny Township
28. Motion to approve the Treasurer's Bond in the amount of \$500,000 secured through Brosky Insurance.
29. Motion to appoint Jerilyn Wehr as the voting delegate to the 2026 PSATS Conference
30. Motion to approve the expenses paid for the 2026 PSATS Conference, as previous years: mileage, rooms, meals, and wages for Department Leads
31. Motion to authorize the Secretary to carry over employee unused vacation time from 2025 (per Union contract for Road Crew employees and employee manual for office staff)
32. Approve the mileage rate reimbursement for 2026 at the current rate of 72.5 cents per mile

H. Motion to adjourn

1. Motion made by Deplanque and seconded by Simonetti to adjourn the meeting at 9:03am. Motion passed (3-0)