

**THE TOWNSHIP OF MAXATAWNY
BOARD OF SUPERVISORS MEETING
JUNE 8, 2026**

MINUTES

CALL TO ORDER & PLEDGE OF ALLEGIANCE: Chairman John Deplanque called the meeting to order at 6:30PM with the Pledge of Allegiance. Members present: Marcus Simonetti and Steve Wilson. Professionals present: Township Engineer, Jim McCarthy; Township Solicitor, Chris Muvdi; Code Township Consultant, Jerome Skrincosky; Township Secretary/Treasurer, Jerilyn Wehr

ANNOUNCEMENTS:

1. Wehr announce that the Board held executive sessions on May 14th from 6:00pm until 6:30pm and again this evening from 5:30pm until 5:50pm to discuss personnel
2. Wehr stated that the Conditional Use Hearing scheduled for June 10, 2026 for 23 Max LLC will be continued. A new date has not yet been determined, but will be announced at the continuance on the 10th. The new date will then be posted on the Township website
3. Wehr received the letters prepared by Planning Commission member Dave Sobotka regarding the PA Housing Action Plan that are to be distributed to Judy Schwank and Jamie Barton. Wehr asked the Board to amend the agenda to include action on the letters
 - a. Motion made by Simonetti and seconded by Wilson to amend the agenda to include action on the letters. Motion passed (3-0)

PUBLIC COMMENT: (AGENDA ITEMS ONLY)-Public comment on agenda items will take place at the agenda item after discussion is completed by the Board

APPROVAL OF THE MINUTES:

1. Motion to approve the minutes of the May 11, 2026 Board of Supervisors Meeting
 - a. Motion made by Simonetti and seconded by Wilson to approve the minutes of the May 11, 2026 Board of Supervisors meeting. Motion passed (3-0)

REPORTS:

1. State Police Report
 - a. The Police report was presented. There were 103 calls in May
2. Kutztown Library
 - a. Marsha Olivia and Jackee Sharayko were in attendance. Jackee introduced herself as the newly appointed director of the library and presented information on upcoming events
3. Volunteer Fire Department/Ambulance – nothing at this time
4. Historic Commission
 - a. Chairman Reynolds stated that there is a film documenting the history of the Kemp Hotel that will be showing at the Kutztown Movie Theater and the Commission is working on a Historic Heritage proposal for the Bowers Park
5. Municipal Authority
 - a. Chairman Berger stated that the Authority was awarded a grant for the Bowers water tank restoration
6. Roadcrew

- a. Wessner presented the monthly report
- 7. Code Enforcement
 - a. Wehr presented the monthly report
 - b. Wehr stated that there are 88 properties in cycle 2 that still need to pump their septic tanks
 - c. Wehr stated that there is 1 property owner that has not yet paid their yearly rental permit
- 8. Secretary/Treasurer – Jerilyn Wehr – nothing at this time
- 9. Motion made by Simonetti and seconded by Wilson to approve the reports as presented. Motion passed (3-0).

PLANS TO REVIEW:

- 1. Baldwin & Merkel Subdivision – waivers and Prelim/Final plan
 - a. Rob Hain presented the subdivision plan
 - b. Requested waivers were discussed
 - c. Motion made by Simonetti and seconded by Wilson to approve the requested waivers. Motion passed (3-0)
 - d. Motion made by Simonetti and seconded by Wilson to give conditional approval of the Prelim/Final plan conditioned upon the check print review. Motion passed (3-0)

OLD BUSINESS:

- 1. Leck Waste Services – update on modification application with DEP
 - a. Tony Wright provided an update to Wehr, stating that they are working through the remaining zoning concerns and are in the process of developing a formal response for the Township
- 2. Discussion on Cherrington property
 - a. Solicitor Muvdi had no update
- 3. Motion to authorize distribution of letters to Judy Schwank and Jamie Barton regarding the PA Housing Action Plan
 - a. Motion made by Wilson and seconded by Deplanque to authorize Wehr to distribute the letters. Motion passed (3-0)

NEW BUSINESS:

- 1. Review of Deer Run Road bids
 - a. Engineer McCarthy stated that 2 bids were received
 - b. The Board tabled the discussion on the bids to review them
- 2. Motion to hire Chris Paff as part time employee
 - a. Wehr stated that the Board has asked Paff to remain with the Township on a limited basis (maximum 5 hours per week) to complete the active Conditional Use Hearings and to assist staff with permitting questions
 - b. Motion made by Wilson and seconded by Simonetti to approve hiring Chris Paff as a part time employee. Motion passed (3-0)
- 3. Review of draft overlay district
 - a. Township Consultant Skrincosky provided an review of the draft overlay district
 - b. Solicitor Muvdi asked the Board to review the draft and provide any feedback
 - c. Resident Anne Franke asked if this would require Conditional Use

- d. Resident and Planning Commission Chairman Reynolds suggested a joint meeting of the Planning Commission and the Supervisors to discuss
- e. No action taken

PROFESSIONAL SERVICES:

- 1. Solicitor – Christopher Muvdi – nothing at this time
- 2. Engineer – Jim McCarthy
 - a. McCarthy's report was presented

PUBLIC COMMENT (non-agenda items) – nothing at this time

FINANCIAL MATTERS:

- 1. Motion was made by Simonetti and seconded by Wilson to approve the bills as presented. Motion passed (3-0).
- 2. Motion was made by Simonetti and seconded by Wilson to approve the Treasurer's Report and transfers as presented. Motion passed (3-0)

ADJOURN: Chairman Deplanque adjourned the meeting at 6:53PM

Respectfully submitted,

Jerilyn R. Wehr
Secretary/Treasurer